

REGISTER.md

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Clause 4 — Context

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-04-1	Information Security Context, Requirements and Scope	policy	✅ approved	1.0	4.1, 4.2, 4.3, 4.4	Olaf Jacobson	2027-08-13
ISMS-DOC-04-2	System Description (SOC 2)	reference	✎ draft	0.1	4.3	Olaf Jacobson	—

Clause 5 — Leadership

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-05-2	Information Security Roles, Responsibilities and Authorities	policy	✎ draft	0.2	5.1, 5.3, A.5.2	Olaf Jacobson	—
ISMS-DOC-05-3	Executive Support Letter	record	✎ draft	0.2	5.1	Olaf Jacobson	—
ISMS-DOC-05-4	Information Security Policy	policy	✅ approved	0.3	5.2, A.5.1	Olaf Jacobson	2027-09-01

Clause 6 — Planning (risk & SoA)

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-06-1	Information Security Objectives & Plan	plan	✎ draft	0.2	6.2, 5.1, 7.1	Olaf Jacobson	—
ISMS-DOC-06-2	Risk Assessment and Treatment Process	process	✅ approved	0.1	6.1.2, 6.1.3, 8.2, 8.3	Olaf Jacobson	2027-08-13
ISMS-DOC-06-3	Risk Assessment Report	register	✅ approved	0.4	6.1.2, 8.2	Olaf Jacobson	2027-09-01
ISMS-DOC-06-4	Risk Treatment Plan	plan	✎ draft	0.2	6.1.3, 8.3	Olaf Jacobson	—
ISMS-FORM-06-1	Risk Assessment Tool (CertiKit)	form	📄 superseded	0.2	6.1.2	Olaf Jacobson	—
ISMS-FORM-06-2	Statement of Applicability (SoA)	register	✅ approved	0.1	6.1.3	Olaf Jacobson	2027-09-01

Clause 7 — Support

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-07-1	Information Security Competence, Awareness and Training Procedure	procedure	 draft	0.1	7.2, 7.3, A.6.3	Olaf Jacobson	—
ISMS-DOC-07-3	Procedure for the Control of Documented Information	procedure	 approved	0.2	7.5	Olaf Jacobson	2027-09-01
ISMS-DOC-07-5	Security Training & Awareness Log	record	 draft	0.1	7.2, 7.3, A.6.3	Olaf Jacobson	—
ISMS-DOC-07-7	Evidence Collection and Management Procedure	procedure	 draft	0.1	7.5, 9.1, A.5.33	Olaf Jacobson	—
ISMS-DOC-07-8	External Access to the ISMS (auditors, customers, prospects)	procedure	 approved	0.1	7.5, A.5.10, A.5.12, A.5.14, A.5.15, A.5.33	Olaf Jacobson	2027-09-01
ISMS-FORM-07-2	Evidence Register	register	 draft	0.1	7.5, 9.1, A.5.33	Olaf Jacobson	—
ISMS-FORM-07-3	Evidence Capture Manifest	form	 approved	0.1	7.5, A.5.33	Olaf Jacobson	2027-09-01
ISMS-FORM-07-4	Evidence Capture Log	record	 draft	0.1	7.5, 9.1, A.5.33	Olaf Jacobson	—

Clause 8 — Operation

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-08-1	Isms8 Process Interaction Overview	process	 template	0.1	8.1	Thomas Picauly	—
ISMS-DOC-A08-32-1	Change Management Process	process	 draft	0.2	A.8.32, A.8.19, A.5.22	Thomas Picauly	—

Clause 9 — Performance evaluation

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-09-1	Process for Monitoring, Measurement, Analysis and Evaluation	process	 draft	0.1	9.1	Olaf Jacobson	—
ISMS-DOC-09-2	Procedure for Internal Audits	procedure	 approved	0.1	9.2, A.5.35	Olaf Jacobson	2027-09-01

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-09-4	Management Review Procedure	procedure	✓ approved	0.2	9.3, A.5.1	Olaf Jacobson	2027-09-01
ISMS-DOC-09-6	Continuous Control Monitoring and GRC Architecture	process	✎ draft	0.1	9.1, A.5.36, A.8.16	Olaf Jacobson	—
ISMS-FORM-05-1	Weekly ISMS sync — 2026-07-02	record	✎ draft	0.1	5.1	Olaf Jacobson	—
ISMS-FORM-05-1-2026-07-24	Weekly ISMS sync — 2026-07-24	record	✎ draft	0.1	5.1	Olaf Jacobson	—
ISMS-FORM-09-6	Automated Control Check Catalog	register	✎ draft	0.1	9.1, A.5.36, A.8.16	Olaf Jacobson	—
ISMS-FORM-09-7	SOC 2 Type 1 Readiness (GetAgency checklist)	register	✓ approved	0.1	9.1, A.5.36	Olaf Jacobson	2027-09-01
ISMS-FORM-09-8	SOC 2 Type 1 — three-week close-out plan	plan	✓ approved	0.4	9.1, 10.2	Olaf Jacobson	2027-09-01
ISMS-INDEX-meeting-log	ISMS Meeting Minutes — Log.(index)	reference	✎ draft	0.1	—	Olaf Jacobson	—

Clause 10 — Improvement

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-10-1	Procedure for the Management of Nonconformity	procedure	✓ approved	0.1	10.1, 10.2	Olaf Jacobson	2027-08-13

Annex A.5 — Organizational

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-A05-1-1	Social Media Policy	policy	📄 superseded	0.2	A.5.1	Olaf Jacobson	—
ISMS-DOC-A05-1-2	HR Security Policy	policy	✓ approved	0.3	A.5.1, A.6.1, A.6.2, A.6.4, A.5.4	Olaf Jacobson	2027-09-04
ISMS-DOC-A05-10-1	Acceptable Use Policy	policy	✓ approved	0.2	A.5.10, A.5.14, A.5.1	Olaf Jacobson	2027-09-01
ISMS-DOC-A05-10-3	Electronic Messaging Policy	policy	📄 superseded	0.2	A.5.10, A.5.14	Olaf Jacobson	—

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-A05-10-6	Online Collaboration Policy	policy	 superseded	0.2	A.5.10, A.5.14	Olaf Jacobson	—
ISMS-DOC-A05-15-1	Access Control Policy	policy	 draft	0.4	A.5.15, A.5.16, A.5.17, A.5.18, A.8.3, A.8.4, A.8.5	Thomas Picauly	—
ISMS-DOC-A05-18-1	User Access Management Process	process	 draft	0.1	A.5.16, A.5.17, A.5.18, A.8.2, A.8.5	Thomas Picauly	—
ISMS-DOC-A05-19-1	Supplier Relationships Security Policy	policy	 approved	0.2	A.5.19, A.5.20, A.5.21, A.5.22	Olaf Jacobson	2027-09-01
ISMS-DOC-A05-20-1	Information Security Consultancy Agreement — CyberSquad (Andrea Cardinali)	form	 draft	0.1	A.5.20, A.5.19, A.5.21, A.6.6, A.5.35	Olaf Jacobson	—
ISMS-DOC-A05-23-1	Cloud Services Policy	policy	 draft	0.2	A.5.23	Thomas Picauly	—
ISMS-DOC-A05-24-1	Incident Playbook — Ransomware	procedure	 approved	0.1	A.5.24, A.5.26, A.8.7, A.8.13	Olaf Jacobson	2027-09-01
ISMS-DOC-A05-24-2	Incident Playbook — Denial of Service	procedure	 approved	0.1	A.5.24, A.5.26, A.8.6, A.8.20	Thomas Picauly	2027-09-01
ISMS-DOC-A05-24-3	Incident Playbook — Data Breach	procedure	 approved	0.1	A.5.24, A.5.26, A.5.34, A.8.15	Olaf Jacobson	2027-09-01
ISMS-DOC-A05-26-1	Information Security Incident Response Procedure	procedure	 approved	0.1	A.5.24, A.5.25, A.5.26, A.5.27, A.5.28, A.6.8	Olaf Jacobson	2027-09-01
ISMS-DOC-A05-30-1	Business Continuity & Disaster Recovery Plan	plan	 approved	0.1	A.5.29, A.5.30, A.8.13, A.8.14, A.8.6	Olaf Jacobson	2027-09-01
ISMS-DOC-A05-31-1	Legal, Regulatory & Contractual Requirements Procedure	procedure	 approved	0.2	A.5.31, A.5.32, A.5.34	Olaf Jacobson	2027-09-01
ISMS-DOC-A05-32-1	IP & Copyright Compliance Policy	policy	 approved	0.2	A.5.32	Olaf Jacobson	2027-09-01
ISMS-DOC-A05-33-1	Records Retention & Protection Policy	policy	 approved	0.4	A.5.33	Olaf Jacobson	2027-09-01

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-A05-34-1	Privacy and Personal Data Protection Policy	policy	 draft	0.2	A.5.34	Olaf Jacobson	—
ISMS-DOC-A05-34-2	Personal Data Breach Notification Procedure	procedure	 draft	0.1	A.5.34, A.5.26	Olaf Jacobson	—
ISMS-DOC-A05-37-1	Operating Procedure — Production Database Access	procedure	 approved	0.1	A.5.37, A.8.2, A.8.20, A.8.22, A.5.15	Thomas Picauly	2027-09-01
ISMS-DOC-A05-4-1	Information Security Whistleblowing Policy	policy	 superseded	0.2	A.5.4	Olaf Jacobson	—
ISMS-DOC-A05-7-1	Threat Intelligence Policy	policy	 superseded	0.2	A.5.7	Olaf Jacobson	—
ISMS-DOC-A05-9-1	Asset Management Policy	policy	 approved	0.2	A.5.9, A.5.10, A.5.11	Olaf Jacobson	2027-09-01
ISMS-DOC-A05-9-2	Information Asset Inventory	register	 draft	0.1	A.5.9, A.5.10, A.5.11, A.5.12	Olaf Jacobson	—
ISMS-FORM-A05-19-1	Vendor & Sub-processor Register	register	 approved	0.5	A.5.19, A.5.20, A.5.21, A.5.22, A.5.23, A.5.9	Olaf Jacobson	2027-09-01
ISMS-FORM-A05-34-1	Record of Processing Activities (GDPR Article 30(2))	register	 draft	0.1	A.5.34, A.5.31, A.5.19, A.8.24	Olaf Jacobson	—

Annex A.6 — People

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-A06-1-1	Employee Screening Procedure	procedure	 superseded	0.2	A.6.1	Olaf Jacobson	—
ISMS-DOC-A06-2-1	Guidelines for Inclusion in Employment Contracts	procedure	 draft	0.2	A.6.2	Olaf Jacobson	—
ISMS-DOC-A06-4-1	Employee Disciplinary Process	process	 superseded	0.2	A.6.4	Olaf Jacobson	—
ISMS-DOC-A06-6-1	Schedule of Confidentiality Agreements	register	 draft	0.2	A.6.6	Olaf Jacobson	—

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-A06-6-2	Non-Disclosure Agreement (template)	form	✅ approved	0.2	A.6.6	Olaf Jacobson	2027-09-01
ISMS-DOC-A06-6-3	Founder Confidentiality & Security Undertaking	form	✅ approved	0.2	A.6.6, A.6.2, A.5.4	Olaf Jacobson	2027-09-01
ISMS-DOC-A06-7-1	Remote Working Policy	policy	✅ approved	0.2	A.6.7	Olaf Jacobson	2027-09-01
ISMS-DOC-A06-8-1	Information Security Event Reporting Procedure	procedure	✅ approved	0.3	A.6.8	Olaf Jacobson	2027-09-01
ISMS-FORM-A06-1-1	Employee Screening Checklist	form	✅ approved	0.2	A.6.1	Olaf Jacobson	2027-09-01
ISMS-FORM-A06-3-1	Policy Acknowledgement Form	form	✅ approved	0.1	A.6.3, A.5.4, A.6.2	Olaf Jacobson	2027-09-01
ISMS-FORM-A06-5-1	Employee Termination & Change of Employment Checklist	form	✅ approved	0.2	A.6.5	Olaf Jacobson	2027-09-01

Annex A.7 — Physical

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-A07-7-1	Clear Desk & Clear Screen Policy	policy	✅ approved	0.2	A.7.7	Olaf Jacobson	2027-09-01

Annex A.8 — Technological

ID	Document	Type	Status	Ver	Controls	Owner	Next review
ISMS-DOC-A08-1-1	Device Management Policy	policy	✅ approved	0.2	A.8.1	Thomas Picauly	2027-09-01
ISMS-DOC-A08-1-2	BYOD Policy	policy	📄 superseded	0.2	A.8.1	Thomas Picauly	—
ISMS-DOC-A08-1-3	Device Security Standard (BYOD baseline & attestation)	policy	✅ approved	0.1	A.8.1, A.8.7, A.6.7, A.7.9, A.5.10	Olaf Jacobson	2027-09-01
ISMS-DOC-A08-	Data Handling & Deletion Policy	policy	✏️ draft	0.2	A.8.10, A.8.11, A.8.12	Thomas Picauly	—

ID	Document	Type	Status	Ver	Controls	Owner	Next review
10-1							
ISMS-DOC-A08-11-1	Data Masking Policy	policy	 superseded	0.2	A.8.11	Thomas Picauly	—
ISMS-DOC-A08-12-1	Data Leakage Prevention Policy	policy	 superseded	0.2	A.8.12	Thomas Picauly	—
ISMS-DOC-A08-13-1	Backup Policy	policy	 approved	0.2	A.8.13	Thomas Picauly	2027-09-01
ISMS-DOC-A08-14-1	Availability Management Policy	policy	 draft	0.2	A.8.14	Thomas Picauly	—
ISMS-DOC-A08-15-1	Logging & Monitoring Policy	policy	 approved	0.2	A.8.15, A.8.16	Thomas Picauly	2027-09-01
ISMS-DOC-A08-16-1	Monitoring Policy	policy	 superseded	0.2	A.8.16	Thomas Picauly	—
ISMS-DOC-A08-19-1	Software Policy	policy	 approved	0.2	A.8.19	Thomas Picauly	2027-09-01
ISMS-DOC-A08-20-1	Cloud & Infrastructure Security Policy	policy	 approved	0.2	A.8.20, A.8.21, A.8.22	Thomas Picauly	2027-09-01
ISMS-DOC-A08-23-1	Web Filtering Policy	policy	 superseded	0.2	A.8.23	Thomas Picauly	—
ISMS-DOC-A08-24-1	Cryptographic Policy	policy	 approved	0.2	A.8.24	Thomas Picauly	2027-09-01
ISMS-DOC-A08-25-1	Secure Development Policy	policy	 draft	0.2	A.8.25, A.8.27, A.8.31, A.8.28	Thomas Picauly	—
ISMS-DOC-A08-28-1	Secure Coding Policy	policy	 superseded	0.2	A.8.28	Thomas Picauly	—
ISMS-DOC-A08-3-1	Dynamic Access Control Policy	policy	 superseded	0.2	A.8.3, A.8.4, A.8.5	Thomas Picauly	—
ISMS-DOC-A08-7-1	Endpoint Protection Policy	policy	 approved	0.2	A.8.7, A.8.23	Olaf Jacobson	2027-09-01
ISMS-DOC-A08-	Technical Vulnerability & Threat Management Policy	policy	 draft	0.2	A.8.8, A.5.7	Thomas Picauly	—

ID	Document	Type	Status	Ver	Controls	Owner	Next review
8-1							
ISMS-DOC-A08-8-2	Penetration Testing Procedure	procedure	✅ approved	0.2	A.8.8, A.8.29, A.5.35	Thomas Picauly	2027-09-01
ISMS-DOC-A08-9-1	Configuration Management Policy	policy	✎ draft	0.2	A.8.9	Thomas Picauly	—

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